

Keefer Crossing Middle School
ESL Classes

August 24, 2009

Dear Parents/Guardians of ESL Students,

Welcome to the 2009-10 school year! I am looking forward to working with your son/daughter in my ESL class. In order for your child to have a successful year, I believe that the teachers, parents, and the student must work together.

In the attached materials, please find a course description along with the requirements, evaluation, grading, classroom expectations, and rewards/consequences. Please take the time to discuss these classroom procedures with your child.

Your child will have homework assignments every week, and weekly spelling lists to study for tests. Your child will receive 3 weeks progress reports, and report cards every six weeks that need to be signed and returned by the students.

If you have any questions feel free to stop by or contact me at Keefer Crossing, 281-577-8840, ext. 4273. We encourage involvement and participation with your child's learning. Thank you again for your dedication in helping this to be a very successful school year for your child.

Sincerely,

Mrs. Adele Marshall
ESL Teacher

Mrs. Jovita Rosales
ESL Aide

Keefer Crossing Middle School
ESL English – 7th, 8th Grade
Mrs. Marshall
Course Syllabus 2009-10

DESCRIPTION: THE ESL English class is designed to help the student at his/her stage of language acquisition within the four language components of listening, speaking, reading and writing. The classes designated for the ESL students will be determined by the student's proficiency level. The pace of the class will vary according to the skill requirements and the needs of the students.

The student's attendance, participation, behavior and effort are all an important part of being successful in this class. Students are expected to attend class regularly, be courteous and respectful to all class members and to the teacher, and to put forth his/her best effort on all work.

COURSE OUTLINE: The skills covered in the ESL class will include:

Phonemic Awareness and Phonics
Word Recognition and Spelling
Vocabulary and Morphology
Grammar and Usage
Listening/Reading Comprehension
Speaking/Writing
Sound, Letter, Word Phrase, Sentence and Passage Fluency

The student will also have opportunities to practice these skills on computer programs that reinforce reading, comprehension, grammar, vocabulary and writing.

DISCIPLINE PLAN:

The Keefers Crossing Middle School Campus Rules that all students are expected to follow are:

1. Follow directions
2. Be in the Classroom Before the Bell
3. Be Prepared for Class
4. Respect Yourself, Others, and Authority
5. Follow the Student Code of Conduct

The Discipline Plan for My Classroom:

1. Verbal reminder
2. Verbal reminder
3. Verbal reminder and Before School D-Hall to complete an "action plan" stating the problem, cause and solution.
4. Call to the parent/guardian
5. Student will be referred to After School D-Hall.
6. Student will receive an office referral

Positive Rewards

Praise (daily)
Positive Notes, Reports
Positive Telephone Calls
Special Motivators

GRADING SCALE:

90 - 100% = A

80 - 89% = B

75 - 79% = C

70 - 74% = D

Report Cards will be calculated as follows:

Tests	50%
Daily grades, quizzes, worksheets, participation	40%
Homework	10%

Each student is expected to do his/her best work on all assignments.